

PERSONNELEmployee Personnel Calls/MailA. Purpose

To recognize the occasional need for school board employees to utilize school telephones or mail service in an emergency or otherwise extraordinary and unusual situations.

B. Employee Responsibility

School board employees have the responsibility of using public property for school purposes and to serve as a model of public trust for the youth which they serve. Because of this high responsibility, they will need to minimize the use of the school telephones and mail service for personal or nonschool purposes. In emergency situations such use must have the approval of the principal or immediate supervisor.

Editor's Note

See also division regulation # R 5-23

Adopted by School Board: June 9, 1992